



December 1, 2015

Dear 2016 Field User:

We are looking forward to another exciting season in 2016. We are ready to begin the permit process and give out field assignments over the next two months. I will do the best I can do to accommodate everyone's needs.

Three years ago we began charging a one-time fee at the beginning of the season **prior** to using the fields. This fee does not have anything to do with how many times you use a field but is based on the size of your team (players using Miami Twp. fields) and the number of team members that are Miami Twp. residents. You can view the 2016 Field Permit Fee Schedule with all our other permit documents on our website www.MiamiTwpOH.gov. Our fields open on March 7 this year weather permitting. The field permit fee must be paid prior to the fields opening date and the accepted form of payment is by check, money order or cash. Priority is given to returning field users and those users with high residency %.

We will be having an informational meeting on Wednesday March 2, 2016 at the Miami Township Civic Center, 6101 Meijer Drive at 7:00 p.m. We will take this opportunity to discuss any field issues and improvements and answer any questions you may have with Allen Leab, our Park Maintenance Supervisor.

We host some special events such as 5K walks and as a result the fields you have requested may not be available during certain times on weekends so please check your permit closely. For 2016 the following Saturday mornings are not available until after 1:00pm. Sat. April 9 and Sat. May 14. We also have a tournament scheduled for Paxton Ramsey Park from April 29-May 1. The fields will be blocked on those dates and times so please plan accordingly. The annual Dog Days Soccer Tournament will close Miami Meadows to any other activities Aug. 12-14.

Once organization or team representatives have submitted all required forms, rosters and fees the permits will be issued and emailed starting Monday, February 22, 2016. Permits will not be issued until proof of insurance, rosters and payment has been received and verified for Miami Township residency requirements. Please review and double check residency prior to submitting. There is an easy way to verify residency through the Clermont County Auditor's office the website is on the Roster Residency Summary Form.

We will continue using our Park and Field Condition Hotline number, which is **248-5513**. Please call this number after 3:00 p.m. daily to hear updates about field or park closings. Any organization or group found to be practicing or playing games on Miami Township fields after the hotline has stated they are closed **will** have their permit revoked. Please relay this information and phone number to coaches and parents.

Please review the next page which gives information pertinent to each sport in regards to opening and closing dates and specific dates for the annual Dog Days Soccer Tournament which closes Miami Meadows to any other activities.

Baseball **Fields Open**-March 7 Weather Permitting **Fields Closed**-October 24

Spring Season – March 7- July 25 **Fall Season** – August.1 – October. 24

Note: Some fields may be closed in March in order to prepare them for the season. Preparation work begins as soon as weather permits in February through March.

Exclude the following dates Baseball Tournament at Paxton Ramsey Park April 29-May 1. Dog Days Tournament August 12-14. The following Saturday's no permits until after 1:00pm : Sat. April 9 and Sat. May 14

Soccer **Fields Open**-March 7 Weather Permitting **Fields Closed**- November 7

Spring Season- March 7 - June 27 **Fall Season**- Aug. 1 - Nov.7

Note: All organizations using Miami Township soccer fields MUST provide a field layout and goal sizes needed for each field for the spring and fall seasons. The spring layout must be provided no later than February 222 and fall season provided by July 18 . If the layouts are not provided by these dates we will assume that the organizations will not be using the facilities for that season.

Exclude the following dates at Miami Meadows Park for Dog Days: August 12-14.

The following Saturday's no permits until after 1:00pm : Sat. April 9 and Sat. May 14.

Field layouts can be emailed to Allen.Leab@MiamiTwpOH.gov and Krystin.Thibodeau@MiamiTwpOH.gov

Football

Practice Fields Open – July 18 Weather Permitting
 All Fields Closed October 31, 2016

All football equipment that is stored outdoors (cones, training equipment, etc.) is to be removed after the last game of the season.

Exclude the following dates at Miami Meadows Park: August 12-14

You are responsible for the distribution and education of our **Lightning Policy** to all coaches and players to ensure their safety. It is the responsibility of the individual completing the Field User's Request Form to ensure complete compliance with this policy.

If you have specific questions or concerns you may direct them to the Miami Township Recreation Department at 965-6741 or email Krystin.Thibodeau@MiamiTwpOH.gov